

TREASURERS BOOK

Wayne Skyhawks 4-H Club
1973 - 1974

GENERAL INFORMATION FOR TREASURERS

You, as treasurer of the 4-H Club, have been given an important job in your organization. Much of the success of the club will depend on how well you do your job.

To be a good treasurer, you should keep neat, accurate records and be interested in finances. You will keep permanent and temporary records of all monies received and paid out by your club.

Some specific duties of a 4-H Club Treasurer:

1. Receive, and with leader, act as custodian of club funds.
2. Collect dues and assessments.
3. Keep financial records of club.
4. Help develop suitable ways and means of financing club activities.
5. Pay out club funds as authorized.
6. Prepare monthly and yearly financial reports.
7. Build up the club's financial standing.

3400

4250

SUMMER
CONTEST
MONEY DUE

DUES
#1ST

DUES RECEIVED
SPRING
CONTEST

DUES
#2ND

| NAME | May | June | July | Aug. | Sept. | Total For Dues |
|-------------------------------------|--------|------|------|------|-------|-------------------|
| STEVE APPLETON | 75¢ PP | 250 | PP | 100 | 250 | |
| JOHN BILECKI | | 250 | | 100 | 250 | |
| RUSSELL BIGSBY | | 250 | PP | 100 | 250 | |
| JOHN BOGUCZ | | 250 | PP | 100 | 250 | |
| ADREW CONTE | | 250 | PP | 100 | 250 | |
| ARMAND DE MAURO | | 250 | PP | 100 | 250 | |
| CLIFFORD FISCHER | | 250 | | 100 | 250 | |
| XCHET KOSAREK | | 250 | | 100 | 250 | |
| DAVE KRIEGMAN | | 250 | | 100 | 250 | |
| MIKE LAMI | 75¢ PP | 250 | | 100 | 250 | |
| CHUCK MUND | | 250 | PP | 100 | 250 | |
| ERIC MUND | | 250 | PP | 100 | 250 | |
| FRANCIS PERSON | | 250 | PP | 100 | 250 | |
| ALBERT PIOMBO | | 250 | | 100 | 250 | |
| BOB PORTA | 50¢ | 250 | | 100 | 250 | |
| JOHN SEDEYN | 75¢ | 250 | | 100 | 250 | |
| JERRY WAGNER | | 250 | PP | 100 | 250 | |
| GEORGE WAGNER | | 250 | PP | 100 | 250 | |
| BOB WILLIAMS | | 250 | | 100 | 250 | |
| XTHOMAS WOLFE | 75¢ | 250 | | 100 | 250 | |
| Glen DuDEK | | 250 | PP | 100 | 250 | |
| Joe Walmach | | 250 | PP | 100 | 250 | |
| Total Dues Received For Month | | | | | | |

VED

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FINANCIAL REPORT FOR WAYNE SKYHAWKS 4-H CLUBReport for period ending ~~FEB - FEB~~ January 19 74
(Month) (Day)

| | | | |
|---------------------------------|------------|----|--------------|
| Balance on hand from last month | | \$ | |
| Total receipts during month | (Add) | \$ | <u>75.46</u> |
| | Total | \$ | <u>75.46</u> |
| Expenses during month | (Subtract) | \$ | <u>—</u> |
| Balance on hand | | \$ | <u>75.46</u> |

Submitted By:

Jerry Wagner TreasurerFINANCIAL REPORT FOR WAYNE SKYHAWKS 4-H CLUBReport for period ending (MARCH - APRIL) February 19 74
(Month) (Day)

| | | | |
|---------------------------------|------------|----|---------------|
| Balance on hand from last month | | \$ | <u>75.46</u> |
| Total receipts during month | (Add) | \$ | <u>34.00</u> |
| | Total | \$ | <u>109.46</u> |
| Expenses during month | (Subtract) | \$ | <u>—</u> |
| Balance on hand | | \$ | <u>109.46</u> |

Submitted By:

Jerry Wagner TreasurerFINANCIAL REPORT FOR WAYNE SKYHAWKS 4-H CLUBReport for period ending (MAY - JUNE) march 19 74
(Month) (Day)

| | | | |
|---------------------------------|------------|----|---------------|
| Balance on hand from last month | | \$ | <u>109.46</u> |
| Total receipts during month | (Add) | \$ | <u>109.46</u> |
| | Total | \$ | <u>109.46</u> |
| Expenses during month | (Subtract) | \$ | <u>—</u> |
| Balance on hand | | \$ | <u>109.46</u> |

Submitted By:

Jerry Wagner Treasurer

FINANCIAL REPORT FOR WAYNE SKYHAWKS 4-H CLUB

Report for period ending (JULY - AUGUST) April 19 74
(Month) (Day)

| | |
|---------------------------------|----|
| Balance on hand from last month | \$ |
|---------------------------------|----|

Total receipts during month (Add) \$

| | |
|-------|----|
| Total | \$ |
|-------|----|

| | | |
|-----------------------|------------|----|
| Expenses during month | (Subtract) | \$ |
|-----------------------|------------|----|

| | |
|-----------------|----|
| Balance on hand | \$ |
|-----------------|----|

Submitted By:

Treasurer

FINANCIAL REPORT FOR WAYNE SKYHAWKS 4-H CLUB

Report for period ending SEPT-OCT 19 74
(Month) (Day)

| | |
|---------------------------------|----|
| Balance on hand from last month | \$ |
|---------------------------------|----|

Total receipts during month (Add) \$

Total \$

| | | |
|-----------------------|------------|----|
| Expenses during month | (Subtract) | \$ |
|-----------------------|------------|----|

| | |
|-----------------|----|
| Balance on hand | \$ |
|-----------------|----|

Submitted By:

Treasurer

FINANCIAL REPORT FOR WAYNE SKYHAWKS 4-H CLUB

Report for period ending NOV - DEC 19 74
(Month) (Day)

| | |
|---------------------------------|----|
| Balance on hand from last month | \$ |
|---------------------------------|----|

Total receipts during month (Add) \$

Total \$

| | | |
|-----------------------|------------|----|
| Expenses during month | (Subtract) | \$ |
|-----------------------|------------|----|

| | |
|-----------------|----|
| Balance on hand | \$ |
|-----------------|----|

Submitted By:

Treasurer

FINANCIAL REPORT FOR _____ 4-H CLUB _____

Report for period ending _____ 19_____
(Month) (Day)

Balance on hand from last month \$ _____

Total receipts during month (Add) \$ _____

Total \$ _____

Expenses during month (Subtract) \$ _____

Balance on hand \$ _____

Submitted By:

_____ Treasurer

FINANCIAL REPORT FOR _____ 4-H CLUB _____

Report for period ending _____ 19_____
(Month) (Day)

Balance on hand from last month \$ _____

Total receipts during month (Add) \$ _____

Total \$ _____

Expenses during month (Subtract) \$ _____

Balance on hand \$ _____

Submitted By:

_____ Treasurer

FINANCIAL REPORT FOR _____ 4-H CLUB _____

Report for period ending _____ 19_____
(Month) (Day)

Balance on hand from last month \$ _____

Total receipts during month (Add) \$ _____

Total \$ _____

Expenses during month (Subtract) \$ _____

Balance on hand \$ _____

Submitted By:

_____ Treasurer

FINANCIAL REPORT FOR _____ 4-H CLUB _____

Report for period ending _____ 19_____
(Month) (Day)

Balance on hand from last month \$ _____

Total receipts during month (Add) \$ _____

Total \$ _____

Expenses during month (Subtract) \$ _____

Balance on hand \$ _____

Submitted By:

_____ Treasurer

FINANCIAL REPORT FOR _____ 4-H CLUB _____

Report for period ending _____ 19_____
(Month) (Day)

Balance on hand from last month \$ _____

Total receipts during month (Add) \$ _____

Total \$ _____

Expenses during month (Subtract) \$ _____

Balance on hand \$ _____

Submitted By:

_____ Treasurer

FINANCIAL REPORT FOR _____ 4-H CLUB _____

Report for period ending _____ 19_____
(Month) (Day)

Balance on hand from last month \$ _____

Total receipts during month (Add) \$ _____

Total \$ _____

Expenses during month (Subtract) \$ _____

Balance on hand \$ _____

Submitted By:

_____ Treasurer

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